

**Eagleview Middle School
Extended Absence Form**
Must complete 2-3 days prior to absence

Student Name:		Grade/Team:	
Date of Absences:		Number of Days:	
Date of Return:		All work due by:	
Student return meeting date:* <i>*Meeting required upon return, so that student and teachers are in agreement.</i>			
School policy: <i>In the case of a preplanned absence of 3 or more days, students will be given one day for each day that they were absent to make up work. Due dates for work from prearranged absences will be arranged when the prearranged absence form is completed with the grade level administrator.</i>			
Check all the following places to locate assignments <input type="checkbox"/> Team Calendar <input type="checkbox"/> Google Classroom <input type="checkbox"/> Peer <input type="checkbox"/> Infinite Campus (missing assignments)			Teacher Signature
Current Grade	Work assigned <i>prior</i> to absence is due on day returned	Work assigned <i>during</i> absence & due based on district policy.	
Math			
Science			
SS			
LA			
LAB			
Exploratory 1			
Exploratory 2			
Eagle Time			
Grade Level Administrator Signature:			
Parent Signature:			
Student Signature:			

This completed form should be returned to the Attendance Office at least 24 hours prior to absence