

## **Eagleview Homework, Late Work, Make-up Work Policies**

### **Homework Policy:**

#### ***The purpose of homework:***

Homework is considered to be a supplementary component for the learning process and is assigned for a variety of reasons. However all homework assignments should fit under one of the following reasons:

1. Practice: Students must attain independence in a learned skill. This kind of homework increases speed and accuracy. Practice also allows students to check their understanding and progress without being penalized for incorrect answers and allows for reflection of a topic.
2. Preparation: When students make connections in their learning, they retain information for a longer time. This type of homework would ask students to reflect on previous learning or think about what they would like to learn about a new topic.
3. Extension: These kinds of assignments allow students to express new learning in creative and varied ways. This may include long term projects. Unlike practice homework, long term projects are often graded for correctness and will be accompanied by a rubric to clearly explain the expectations of the project.
4. Study: Students may be asked to review key information contained in notes and assignments. This kind of study helps students to put information in their long-term memory.

### **Who does what?**

#### ***Teacher Responsibilities:***

1. Schedule daily, weekly, and/or long-term assignments that are meaningful and useful to support the student's total learning experience and aligned to the Homework Policy and Guidelines.
2. Provide written communication to parents or guardians regarding homework expectations.
3. Assist students in developing routines to support academic responsibilities such as: using daily planner, accessing grades on Infinite Campus, and SOAR expectations.
4. Work as a team to coordinate team assignments like projects, assessments and homework to ensure a reasonable work load for students.

#### ***Student Responsibilities:***

1. Make sure you understand assignments before leaving school.
2. Take home all necessary homework and material you will need to complete your homework.
3. Have organized means of keeping and carrying homework to and from school.

4. Do your homework as carefully and neatly as in-school work.
5. Complete homework on time and budget time for long-term projects.

***Parent Responsibilities:***

1. Assist your student in developing good study habits and provide a specific time and place for study, free of distractions.
2. Develop a routine to ensure that your student can meet his or her homework responsibilities outlined above. However, if students are not done with their homework at a reasonable time, please stop them and let them go to bed. A well-rested child will be more prepared for the next day of learning.
3. Promptly communicate concerns or questions regarding homework to your child's teacher. If your child is consistently taking an excessive amount of time on their homework, adjustments may need to be made to make the homework more appropriate.
4. THE HARD ONE. Please encourage, motivate, and prompt your child while they are doing their homework, but do not sit with them the entire time and do it with them. Students need to practice independently and apply what they have learned in class. Instead help your child understand their knowledge by asking them what steps they find easy and difficult, what they plan to do to improve speed and accuracy, or ask what knowledge they are using to complete their work.

***School Wide Policies***

**Homework percentage:** At most, homework is 20% of a student's grade. This can be either total points or a separate category in the gradebook.

**Late work:** At most, late work will be deducted 20% until the end of the unit or assessment which will be communicated by the teacher to students and parents. After the designated time the assignment may no longer be turned in for credit.

**Make-up Work** In the case of an excused absence, students will be given one day for each day that they were absent to make up work. Due dates for previously scheduled assignments will not be changed. Due dates for work from prearranged absences will be arranged when the prearranged absence form is completed with the grade level administrator.

Make-up work shall be provided for any class in which a student has an excused absence, unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be one day allowed for make-up work for each day of absence. Make-up work shall be allowed following an unexcused absence or following a suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. However, this work may receive only partial credit.